

HUMAN RESOURCES OFFICE  
MARYLAND NATIONAL GUARD  
219 WEST HOFFMAN STREET  
BALTIMORE, MARYLAND 21201-2288  
TELEPHONE: (410) 576-6175

**POSITION VACANCY ANNOUNCEMENT # 18-041**

OPENING DATE: 28 February 2018 CLOSING DATE: 14 March 2018

**FULL TIME MILITARY / ACTIVE GUARD RESERVE (AGR) POSITION VACANCY**

**BRANCH OF SERVICE:** ARMY NATIONAL GUARD

**POSITION TITLE:** HEALTH CARE NCO (68W20)

**HIGHEST GRADE AUTHORIZED:** SGT/E5

**ORGANIZATION AND LOCATION:** UNIT/LOCATION: JFHQ, Medical Detachment, 5555 Rue Saint Lo Drive, Reisterstown, MD 21136

**SALARY:** Full Military Pay and Allowances, depending on rank and longevity of selectee.

**WHO MAY APPLY: OPEN TO ON-BOARD AGR ENLISTED SOLDIERS WHO HAVE COMPLETED A MINIMUM OF 18 MONTHS OF THEIR INITIAL AGR TOUR AND TRADITIONAL M-DAY SOLDIERS OF THE MARYLAND ARMY NATIONAL GUARD ONLY.**

GENERAL ELIGIBILITY REQUIREMENTS:	INITIAL ENTRY QUALIFICATIONS:	ON-BOARD AGR QUALIFICATIONS:
<ol style="list-style-type: none"> <li>1. Must be in a Ready Reserve status.</li> <li>2. If an Enlisted Soldier, must be 18 years of age and not have reached his/her 55<sup>th</sup> birthday.</li> <li>3. Must not be under current suspension of favorable personnel actions.</li> <li>4. Must not be entitled to receive Federal military retired or retainer pay.</li> <li>5. Must be able to complete a 3-year initial tour of AD or FTNGD prior to completing 18 years of active service and before MRD.</li> <li>6. Personnel applying for an initial tour with fifteen (15) or more years of active military duty credited toward retirement must have a waiver from the National Guard Bureau (NGB-ARM) prior to placement on tour.</li> <li>7. Applicants who have voluntarily separated from the AGR Program are not eligible to re-enter for one year from date of separation.</li> <li>8. Applicants who have voluntarily separated from the AGR Program in lieu of adverse personnel actions, or who have been involuntarily separated from the AGR Program are not eligible to re-enter the program.</li> </ol>	<ol style="list-style-type: none"> <li>1. Must possess the qualifications prescribed in Table 2-1 and not be disqualified under Tables 2-2 or 2-3 IAW AR 135-18.</li> <li>2. Must be medically certified as drug free and be tested negative for HIV within the last 24 months prior to initial entry.</li> <li>3. Must not be pregnant per AR 40-501 and AR 600-110.</li> <li>4. Must meet the body composition standards prescribed in AR 600-9.</li> <li>5. Must meet the medical fitness standards for retention per AR 40-501, chapter 3; PHA or flight physical must be within 12 months prior to initial entry. Soldiers whose PULHES contains a "3" or "4" must meet the requirements of AR 600-60 prior to initial entry.</li> <li>6. Must be able to complete the Military Education requirements commensurate with the military grade.</li> <li>7. Enlisted Soldiers in grades E6 and above must possess the required grade, MOS and skill level required by AGR duty position (except for detailed recruiting positions) per AR 135-18, Table 2-1(F) 2a: SSG and above not MOSQ may apply, (unless job stipulates otherwise), but must take a reduction to SGT and submit a memo with their application stating they are willing to take a grade reduction to SGT.</li> <li>8. Must be eligible for reenlistment or extension per NGB-ARM Policy #09-26.</li> </ol>	<ol style="list-style-type: none"> <li>1. Must possess the qualifications prescribed in Table 2-4 and not be disqualified under Tables 2-5 or 2-6 IAW AR 135-18.</li> <li>2. Must possess MOS of the AGR duty position or become qualified in that AOC within 12 months.</li> <li>3. Failure to qualify in AGR duty position MOS within 12 months of assignment will result in mandatory separation from the AGR Program per Chapter 6, NGR 600-5.</li> <li>4. Must be within grade requirements of MTOE/TDA position and NGB staffing Guide.</li> <li>5. <b>Soldiers who have not completed a minimum of 18 months of their initial tour may request a waiver of the 18 months stabilization rule through their current Command to be approved by the <u>Chief of Staff (CoS)</u>.</b></li> <li>6. <b>Stabilization Rule waiver consists of: Letter from Soldier, Endorsements from Chain of Command (CoC), SF 52 w/Executive Summary from Command, and original application packet.</b></li> <li>7. <b>A copy of the complete Stabilization Rule waiver along with a copy of the application must reach HRO prior to closing date of the announcement; originals must reach the CoS office prior to the closing date of the announcement.</b></li> </ol>

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**DESCRIPTION OF DUTIES: Medical Readiness NCO.** Primary focus is on improving the medical/ dental readiness of the state. Principal advisor to the State Surgeon/ Deputy State Surgeon on the State's Medical/ Dental Readiness programs. Responsible for reporting to command teams on information regarding unit and individual medical readiness. Uses medical and personnel electronic management systems such as Medical Operational Data Systems (MODS), Medical Electronic Data Care History And Readiness System (MED CHART) and there subsystems MEDPROS, AVS, DenClass, e-CASE, eMMPS and OccHealth, e-PROFILE, MHA, MWDE and HRR. Tracks LOD's and assists command teams in the processing of LOD cases. Assembles and tracks ADME, MRP2, and INCAP application packets. Coordinates actions for the command team on MMRP and medical fitness review cases. Coordinates medical evaluations and limited treatment such as PHAs, immunizations, dental exams and mobile dental treatment events. Input, tracks and reports dental treatments conducted by LHI. PERFORMS OTHER DUTIES AS ASSIGNED.

**QUALIFICATIONS REQUIRED: MOS: 68W20** Supervises medical and dental activities of field, clinical and mobile treatment facilities. Serves as squad leader/section supervisor. Optimizes the use of Class VIII medical supplies and resources. Develops medical standard operating procedures (SOPs). Performs medical interventions with a higher technical ability. Principal trainer of squad/section personnel. The combat medic specialist must possess the following qualifications: A physical demands rating of Significant (Gray). A **physical profile of 111121**. No aversion to blood. Must possess finger dexterity in both hands. Per AR 600-8-19, promotion to MSG and SGM requires an interim eligibility clearance or higher. Qualifying scores. **A minimum score of 105 in aptitude area ST and 110 in aptitude area GT in Armed Services Vocational Aptitude Battery (ASVAB) tests administered prior to 2 January 2002. A minimum score of 102 in aptitude area ST and 110 in aptitude area GT on ASVAB tests administered on and after 2 January 2002 and prior to 1 July. A minimum score of 101 in aptitude area ST and 107 in aptitude area GT on ASVAB tests administered on and after 1 July 2004.** A security eligibility of **SECRET** is required for the initial award and to maintain the MOS. Have a high school diploma or GED equivalency. No history of alcoholism, drug addiction, indiscriminate use of habit-forming or dangerous drugs. Must maintain a current, valid, unrestricted National Registry Emergency Medical Technician (NREMT) Certification to retain MOS 68W (SFC (P)s and MSGs are exempt from this requirement). No history of a felony conviction. No history of conviction of crimes involving: An out of hospital patient or a patient or resident of a medical care facility. Financial exploitation of a person entrusted to the care of the applicant. Any weapons/ammunition/explosives/arson charges. Any drug activity involving illegal possession, buying, selling, or distribution (dealing) of controlled substances or synthetics. Violence against persons, animals or property. Sexual misconduct. No record of conviction by special or general courts-martial or civilian courts of offenses listed in AR 27-10 (Military Justice) chapter 24 or otherwise required to register as a sexual offender under AR 27-10, chapter 24. Formal training (completion of MOS 68W course conducted under auspices of Army Medical Department Center and School) mandatory; or completion of the Exportable 68W10 Course conducted by reserve component (RC) unit approved by the AMEDDC&S; or meet the ACASP criteria per paragraph 9-5b(5)(b) of this pamphlet and below in paragraph (a) for combat medic specialist MOSC 68W10 as outlined below. *Combat Medic Specialist (MOSC 68W10):* Soldiers will be accelerated to the Army specific portion of the course (Limited Primary Care) if they hold: One of the following certifications with the National Registry Emergency Medical Technician (NREMT); EMT, Advanced EMT, or Paramedic. Current American Heart Association (AHA) certification for Basic Life Support (BLS) for Healthcare Providers. Depending on determination of their certification expiration date/s, Soldiers will be accelerated to the next available class beginning in the Limited Primary Care Module. Nationally Registered Flight Paramedic (MOSC 68WxxF2): Possess a current certification as a Nationally Registered Paramedic. Must complete 68W training under the auspices of the AMEDDC&S and be awarded MOS 68W prior to being assigned as a MOSC 68WxxF2. Must possess a current and qualified Class 3 Flight Physical Examination. Must complete Course #081-300-F2, Critical Care Paramedic Course. Must complete Course #871-300-F3, Aviation Crewmember Course.

#### SPECIAL INFORMATION

1. Appropriate military uniform will be worn during duty hours.
2. Continuation of tour is subject to findings of the AGR Tour Continuation Board and the Adjutant General.
3. Initial Tour AGR soldiers who do not become MOS/AOC qualified within 12 months will be reassigned to a position for which they are qualified or be separated from the AGR program.
4. Except for mobilization or other emergency, member accepted for tour normally will not be subject to reassignment during the first 18 months of initial tour. After 18 months of initial tour, soldier may be reassigned without consent or without geographical limitations to meet the needs of the service.
5. As a condition of employment, service members are required to attend mandatory PEC training courses associated with their FTS positions. Failure to complete course(s) at PEC within the first year of employment may be cause for reassignment to other FT positions or termination from employment.
6. Must sign a Certificate of Agreement and Understanding prior to being ordered to AGR duty.
7. Applicant will receive PCS entitlements if applicable as a result of reassignment to a new permanent duty station (PDS). Applicant must relocate to a residence within the local commuting area of the new PDS in order to be eligible for PCS entitlements.

#### APPLICATION PROCEDURES / REQUIRED DOCUMENTS

**INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED**  
**APPLICATIONS WILL NOT BE RETURNED!**

#### SUBMIT APPLICATION IN ORDER LISTED BELOW

- ☐ **NGB Form 34-1, DATED 20131111** completed, signed, dated and annotated job number
- ☐ **PQR Updated** Personnel Qualification Record
- ☐ Current copy of Enlisted Record Brief (**ERB**)/Officer Record Brief (**ORB**)
- ☐ **MEDPROS Report** of current Periodic Health Assessment (**PHA**) within **12 months** and HIV Test within **24 months**
- ☐ **DA Form 3349** must be submitted for Soldiers with Permanent Profiles
- ☐ **ASVAB scores (if not reflecting on ERB, submit REDDs report, or Memorandum with new test scores).**
- ☐ **Height/Weight Standards- Current** IAW AR 600-9; and provide Tape Test **DA Form 5500 (Males), DA Form 5501 (Females).** (HT/WT is only valid for 6 months)
- ☐ **APFT DA Form 705**, Current Army Physical Fitness retention standards IAW AR 40-501; **not more than 6 months old AGR members and 12 months for traditional members.**

- ☐ NCOERs/OERs **THREE latest** and as available for junior Soldier/NCO applicants. (Gaps in rating periods **MUST** be explained in writing.) **Letter of recommendations on individuals not requiring an NCOER/OER.**
- ☐ Photograph in ASU/ACU (E5 and below **Photo must be within the last 24 months.**)  
DA photo in Class A uniform/ ASU (E6 and above, no more than 5 years old).
- ☐ Unit memo verifying no Flagging Actions.
- ☐ **INITIAL ENTRY ONLY:** (BOTH of the following must be submitted)
  - a) **NGB Form 23B** Retirement Points History Statement
  - b) **DD Form 214s.** Provide all (**Long version copies 2, 4, 7, or 8**), **DD Form 215 or DD Form 220 (if applicable)**
- ☐ Completed questionnaire below

**Questionnaire:**

**Y/N**

- ☐ Are you currently a Maryland Army National Guard Member? \_\_\_\_\_
- ☐ Are you currently AGR? If so, what State? \_\_\_\_\_
- ☐ Are you currently Technician? If so, what State? \_\_\_\_\_
- ☐ Are you currently deployed? If so, what location? \_\_\_\_\_
- ☐ Are you currently on ADOS? If so, with who? & what is the ending date? \_\_\_\_\_

Please provide current telephone number and **Military Email** address (Selection and Non-selection Memos will be sent via **Encrypted Email**): \_\_\_\_\_.

Forward application and attachments via **MAIL -or- WALK-IN:** Tuesday – Friday 0630 -1700 at the Fifth Regiment Armory Human Resource Office on the 3<sup>rd</sup> floor Room 26

**MAIL**

DO NOT STAPLE, OR DOUBLE SIDE PRINT DOCUMENTS.

Forward application and attachments to: **Human Resources Office**  
**ATTN: NGMD-HRO-AGR**  
**Fifth Regiment Armory**  
**29<sup>th</sup> Division Street**  
**Baltimore, MD 21201-2288**

***Applications must be received in the HRO not later than close of business on the closing date!***  
***Applications received after the closing date will not be considered.***